

POSTGRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION



The Postgraduate Certificate in Business Administration (PGCert) provides golden opportunity as well as a pathway to the Master of Business Administration (MBA). It is a taught programme at Level 7 of the Malaysian Qualifications Framework (MQF) – the same level as Master's degree.

PGCert graduates are qualified for exemptions of all the MBA core courses to those who wish to continue MBA programmes at PBS.

ADMISSION REQUIREMENTS

Applicants must possess one of the following qualifications:

- A Bachelor's degree (Level 6, MQF) in related fields with a minimum CGPA of 2.50; or
- A Bachelor's degree (Level 6, MQF) in related fields with a minimum CGPA of 2.00 and not meeting CGPA of 2.50 can be accepted subject to a rigorous internal assessment; or
- A Bachelor's degree (Level 6, MQF) in non-related fields with a minimum CGPA of 2.00 and with relevant working experience, subject to a rigorous internal assessment; or
- A Bachelor's degree (Level 6, MQF), in non-related fields with a minimum CGPA of 2.00 as accepted and without relevant working experience, subject to passing pre-requisite courses; or
- Other equivalent/related qualifications to a Bachelor's degree (Level 6, MQF) recognised by the Malaysian government

ENGLISH COMPETENCY	Test of English as a Foreign Language (TOEFL)	Paper-Based Test	550
		Internet-based Test (iBT)	60
	International English Language Testing System (IELTS)	IELTS	Band 6.0
	Malaysian University English Test (MUET)	MUET	Band 4.0
	PEARSON TEST OF ENGLISH	PTE Academic/ PTE Academic (Online)	59
	CAMBRIDGE ENGLISH QUALIFICATIONS AND TESTS	Linguaskill Online	169
	ELS	Certified Intensive English Programme Level (CIEP Level)	109

**FOR
MORE INFO**

SCAN



OR VISIT

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Putra Business School

All information is subject to change

PRE-REQUISITE COURSES

In compliance with the latest regulatory requirements (<https://bit.ly/MQA2nd> – please refer to page 38 & 39) students are required to complete a Pre-Requisite Course (PRC). It is compulsory for students to attend and pass this course before/while pursuing their studies at PBS. The purpose of this course is to equip the students with basic business knowledge in order to prepare them for the programme and students are required to pay a fee of RM 500.00 before registering for PRC. Applicable to those who do not have a business or management background. (Not applicable to exchange students).

LIST OF COURSES

ACC7102	Accounting and Finance for Managers
MKT7101	Marketing Management
ECO7101	Business Economics
HPM7201	Human Resource Management
MGT7106	Digital Business and Entrepreneurship
MGT7101	Managing Operations of Business
MGT7102	Strategic Management

DURATION	
Full-Time Local	2 trimesters
Part-Time Local	3 trimesters
International	3 trimesters

INTAKES
January
May
September

PROGRAMME FEES

Full-Time Local	Part-Time Local	International
RM16,300	RM16,800	RM20,300

HRDCorp & EPF claimable.

